

## Data Privacy Declaration for Use of „Zoom“

In the following we will inform you about the collection of personal data (hereinafter mostly referred to as "data") when using the tool "Zoom". Personal data is all data that can be related to you personally, such as name, address, email addresses. We use the tool "Zoom" to conduct online meetings, video conferences and / or webinars (hereinafter collectively referred to as "Online Meetings"). "Zoom" is a service provided by Zoom Video Communications, Inc., which is based in the United States. For our "Zoom" applications, we only use servers that are located in the EU.

### Information about us as the person responsible

The person responsible in accordance with Article 4 (7) of the EU General Data Protection Regulation (GDPR) is

jumpp – Frauenbetriebe e.V.

represented by the board of directors: Christiane Stapp-Osterod and Astrid Reuter

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You can reach our data protection officer at [datenschutz@jumpp.de](mailto:datenschutz@jumpp.de) or at our postal address with the addition "the data protection officer".

### Which data can be processed?

When using "Zoom" different types of data are processed. The scope of the data also depends on the information you provide before or when participating in an "online meeting". As a host or moderator, the personal data stored in your "Zoom Account" is processed to manage the "Zoom Rooms". As a participants you can decide whether to take part in the chat or whether to share their microphone or camera. As a rule, the following personal data is processed when using "Zoom":

- Information about the participant: first name, last name, e-mail address, password and optional information such as phone number
- Technical information about the meeting: topic, description (optional), participant IP-addresses, device / hardware information, approximate location data, date and time
- When dialing in with the telephone: information on the incoming and outgoing phone number, country name, start and end time. If necessary, further connection data such as the IP address of the device can be saved.
- For recordings (optional): MP4 file of all video, audio and presentation recordings, M4A file of all audio recordings, text file of the online meeting chat.
- Text, audio and video data (optional): You may have the option of using the chat, question or survey functions in an "online meeting". In this respect, the text entries you make are processed in order to display them in the "online meeting" and, if necessary, to record them. In order to enable the display of video and the playback of audio, the data from the the microphone of your device and any video camera on your device is processed.

You can switch off or mute the camera or microphone yourself at any time using the "Zoom" applications.

Providing your name is the minimum requirement for participating in an "online meeting". Further information on data processing when using Zoom can be found at <https://zoom.us/de-de/privacy.html> and <https://zoom.us/docs/de-de/privacy-and-security.html>. Please note that this is an external website that is operated by Zoom Video Communications, Inc. on its own responsibility and that personal data is processed when you visit it.

### **Scope of processing**

We use "Zoom" to conduct "online meetings". If we want to record "online meetings", we will inform you of this transparently before recording and - if necessary - ask for your consent. The fact of the recording is also displayed in the "Zoom" app.

If it is necessary for the purpose of logging the results of an online meeting, we can log the chat content. The same applies to questions asked by online seminar participants.

If you are registered as a user at "Zoom", reports on "Online Meetings" (meeting metadata, data on telephone dial-in, questions and answers in online seminars, survey function in online seminars) can be saved for up to one month with "Zoom".

Automated decision-making within the meaning of Article 22 of the GDPR is not used.

### **Legal basis for data processing**

If you take part in an online meeting as an external participant, the data processing takes place on the legal basis of Art. 6 Paragraph 1 S. lit. b. GDPR if your participation in the online meeting is necessary to fulfill a contract concluded with you or to carry out pre-contractual measures.

If the data processing in connection with the use of "Zoom" is not required to fulfill a contract concluded with you or to carry out pre-contractual measures, the data processing takes place on the legal basis of Art. 6 Para. 1 S. 1 lit. f GDPR. Our legitimate interest lies in the maintenance of location-independent communication, the effective implementation of "online meetings" and the maintenance of business contacts.

### **Recipients / transfer of your data to third parties**

Personal data that is processed in connection with participation in "online meetings" is generally not passed on to third parties, unless they are intended to be passed on, you have expressly consented to the transfer in advance or we are obliged or entitled to do so due to legal regulations.

Another recipient of your data is Zoom Video Communications Inc. as a processor within the meaning of Art. 28 GDPR, insofar as this is provided for in our order processing contract. As a processor, Zoom Video Communications Inc. processes your data strictly in accordance with instructions and on the basis of a separately closed order processing contract. Only servers that are located in the EU are used.

## Data processing outside the European Union

"Zoom" is a service that is provided by a provider from the USA. The data processing can also take place outside the EU or the EEA. A processing of the personal data can therefore also take place in a third country. Regarding Zoom Video Communications Inc. , an appropriate level of data protection in accordance with Article 46 Paragraph 2 lit. GDPR can be assumed through the use of EU standard contractual clauses and other suitable measures. We will provide the closed EU standard contractual clauses upon request. We have also arranged with Zoom Video Communications Inc. that only servers located in the EU will be used to use the "Zoom" services.

## Deletion of data

We will delete personally identifiable information when there is no need for a further storage. The data will be processed for as long as is necessary for the implementation of the online meetings and related services. This does not apply if, contrary to this, a longer storage or retention period is required by law or is necessary for legal enforcement within the statutory limitation periods.

## Your rights

### 1. You have the right:

- to request information about your personal data processed by us in accordance with Art. 15 GDPR. In particular, you can obtain information about the processing purposes, the category of personal data, the categories of recipients to whom your data has been or will be disclosed, the planned storage period, the existence of a right to correction, deletion, restriction of processing or objection, the existence of a right to lodge a complaint, the origin of your data, if we have not collected it, as well as the existence of an automated request decision-making including profiling and, if necessary, meaningful information on their details;
- to immediately request the correction of incorrect or incomplete personal data stored by us in accordance with Art. 16 GDPR;
- to request the deletion of your personal data stored by us in accordance with Art. 17 GDPR, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfill a legal obligation which is necessary for reasons of public interest or for the establishment, exercise or defense of legal claims;
- to request the restriction of the processing of your personal data in accordance with Art. 18 GDPR, insofar as the accuracy of the data is disputed by you, the processing is unlawful, but you refuse to delete it and we no longer need the data, but you need it to assert it, need to exercise or defend legal claims or you have objected to processing in accordance with Art. 21 GDPR;
- in accordance with Art. 20 GDPR, to receive your personal data that you have provided to us in a structured, common and machine-readable format or to request the transfer to another person responsible;
- to revoke your consent given to us at any time in accordance with Art. 7 Para. 3 GDPR. As a result, we are no longer allowed to continue the data processing based on this consent in the future

- in accordance with Art. 77 GDPR, to contact a data protection supervisory authority about the processing to complain about your personal data through us. The responsible data protection authority is: The Hessian Commissioner for Data Protection and Freedom of Information, P. O. Box 3163, 65021 Wiesbaden.

## 2. Right to object

If we base the processing of your personal data on the balancing of interests, you can object to the processing. This is the case, in particular, if the processing is not necessary to fulfill a contract with you. We will then no longer process the personal data unless there are demonstrably compelling reasons worthy of protection for the processing that outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims. You can inform us about this at any time using the following contact details: jumpp – Frauenbetriebe e.V., Hamburger Allee 96, D 60486 Frankfurt am Main, Phone (069) 715 89 55-0, Fax (069) 715 89 55-29, E-mail [info@jumpp.de](mailto:info@jumpp.de)